

Sample form, not for offline completion.

Visit <https://masterbuilderswa.awardsplatform.com> to enter.



*building a better industry*

b. Best Refurbishment or  
Renovation \$1.5 - \$5 mill

---

## Details

### Getting started

To start your entry, select which awards program you would like to enter from "Awards" drop-down list below.

You will have the choice of entering:

1. Apprentice Awards
2. Building Excellence Awards

Once you have selected your awards program, you will then be able to select the relevant category and sub-category (if applicable).

### Support

If you have any questions on the entry process, please contact the Master Builders WA Events team via [email](#) or on 08 9476 9800.

Entry Name (for your reference only)

I am a Master Builders Member

Master Builders Member Number

Only MBA WA members may enter projects into the awards (other than Subcontractor Awards/ Apprentice Awards). The MBA member company entering must be the same as the company on the contract for the project. Membership with MBA WA must remain valid throughout the entire award program.

I confirm to meet the minimum requirements and am eligible to enter these Awards as per the Terms & Conditions of entry.

Terms & Conditions on <https://www.mbawa.com/awards/>

I hereby declare for the project:

Have no serious accidents on site

Have no serious injuries on site

Have no deaths on site

No claims against

No outstanding court cases

That there are no outstanding debts or complaints relating to the project

Please provide the following information for your entry

Company Name

NOTE: This will be used for all publicity purposes, please only enter the TRADING name you wish to be used for publicity purposes. The company name must be the same as or part of the company on the building contracts and the builder license.

I declare that I am authorised by the Company Director/CEO/Registered Builder to submit this entry into these Awards. I have read and fully understood the conditions of entry for this competition and affirm that the entry entered meets these requirements. I also agree to abide by the Judges' decision, which shall be final. I declare that all the information submitted in this entry is correct.

ABN/ACN Number

Builders Licence Number

1 word

Builder License number must match # in contract

License Expiry Date

License must remain valid throughout awards

Entry Contact Name

Main point of contact for entry/awards (First Name, Last Name). All awards correspondence will be addressed to the name in this field.

Entry Contact Email

All correspondence around the awards will be sent to this email address. This includes all judging schedules, marketing information, award communications. Please ensure this is correct and if you're on leave another staff member has access to this email account.

Entry Contact's Phone Number

Mobile phone number is preferred. This number will be used for judging, marketing and award communication between MBA and entrant.

Managing Director / Company owner name

Managing Director / Company owner email address

Company Phone Number

This number will be published to consumers. Please follow format of 08 9123 1234 OR 0400 000 000

Company Email

This email address may be published to consumers. We recommend entering a generic email address such as info@buildingcompany.com

Company's Postal Address

Please format postal address per the below example: PO Box 167 West Perth WA 6107

Important notes for entry

You must advise of a meeting point for judging, contact details of the representative meeting the judges, and any special instructions such as security checked, safety inductions etc. Please also let us know here if any of the build was completed by the owner/client and therefore not included in the contract. (may not be applicable for all award entries)

Please provide the following information for your entry

Project Name

The project name provided in this field will be used for all publicity purposes around the entry. E.g. "The Home Display" or "Freight Warehouse" If you do not wish to supply a project name please leave this blank.

Project Address

**no lot numbers**

Please format project address per the below example: 10 Smith Street NO LOT NUMBERS

Project Suburb

Please format project address per the below example: West Perth

Project State

  
NSW  
NT  
QLD  
SA  
TAS  
VIC  
WA

Project State WA

Project Postcode

E.g. 6005 Remember - the location of your project dictates which award program it falls into (E.g. Albany postcode - Great Southern)

Project Size [square meter]

Lot/Site Size [square meter]

Price per Square Meter

Total price of the project divided by project size

Date Commenced

E.g. Feb 2022

Date of Practical Completion

Project MUST have reached practical completion by judging time. If not yet reached, please enter the expected completion date.

Contract Price

Inclusive of GST

Variations

Inclusive of GST

Final Entry Price Point

Inclusive of GST & Variations E.g. \$1,500,000 The final price of your entry should reflect the repeatable value of the project. \*(Eg if it is a builders own home the price category entered into needs to reflect what the cost of the project would be to the home buying public)\* \*The Price of any Display Home entered should reflect the repeatable retail value of the home to be replicated for a client or member of the homebuying public at the time of entry, as viewed by the judges.\*

I declare that I have received permission from the client/owner of this project to be entered into these Awards. They understand that the property will be inspected for the purposes of being an entrant into these Awards and will allow the property to be promoted in any media relating to these Awards.

Client/Owner's Name

Client/Owner's Phone Number

Please note, this information is only captured for judging purposes and/or if MBA staff cannot contact the company representative at the time of on-site judging.

Nominate your project's best Subcontractor (optional)

This Subcontractor will be invited to nominate for the Subcontractor of the Year Award. Entrants should nominate at least one best subcontractor, per project. Please supply a short overview of the scope of works undertaken by the subcontractor on the nominated project. Please supply the Subcontractors Company Name

An overview of the nominated Subcontractor(s) scope of works (optional)

Subcontractor's Contact Person (optional)

Subcontractor's Email Address (optional)

Subcontractor's Phone Number (optional)

Nominate an Architect (optional)

Entrants should nominate three (3) best architectural firms they have dealt with over the last 12 months. Builders are not limited to only nominating the architects involved with the project/s they are nominating for. Nominations should be based on: \* Professional standards \* Quality of documentation \* Dealing with issues fairly and expeditiously \* Communication \* General administration of contracts Format should follow: 1. Top ranked architect 2. Second best ranked architect 3. Third best ranked architect

Project Architect's Email Address (optional)

Project Architect's Phone Number (optional)

Project Engineer's Company Name (optional)

Engineer of the project

Project Engineer's Email Address (optional)

Project Engineer's Phone Number (optional)

Please provide the below information for your entry.

If required, the full 2026 Awards Entry Kit can be viewed [here](#).

Please provide a short **60-100 word** description of your project

100 words

Please focus on the construction elements of the project, describing any exceptional quality features, challenges overcome or special features.

A simplified A4 floor plan



A simplified A4 floor plan (Alterations & Additions to also include 'before' plans)

Contract/Final Statement verifying the price.



Inclusive of GST E.g. \$1,500,000 The final price of your entry should reflect the repeatable value of the project. \*(Eg if it is a builders own home the price category entered into needs to reflect what the cost of the project would be to the home buying public)\* This price should fall into the price category you have chosen

Map highlighting the location of the project



Current map with the exact location of the property indicated

Simplified 'before' A4 floor plan (optional)



Primary 'Before' Photo (optional)



To upload any additional 'Before' Photos, please go to the 'Photos' tab.

Please upload the **Client Declaration** form

A copy of the PDF



This form can be found at the link below. <https://www.mbawa.com/wp-content/uploads/2024/01/Generic-Client-Declaration-Form.pdf>

Please upload a detailed description of the project that addresses the **Judging Criteria** and assists the judges in assessing relative merits of each project. Please be concise and include relevant details and technical information about the project, keeping in mind that Master Builders focus on quality of workmanship.



**\*\*Judging Criteria\*** QUALITY OF CONSTRUCTION - Structure - External finishes - Services - Internal finishes - Civil works - Degree of difficulty - Problem solving - Overcoming constraints of the site PROJECT MANAGEMENT - Time performance - Client relationship - Subcontractor management - Degree of difficulty - Client satisfaction VALUE FOR MONEY - Method of contracting - Cost of construction per Gross Floor Area and Net Lettable Area or Net Saleable Area - Finalisation of contract INNOVATION - Construction methodology - How did the contractor innovate throughout construction? - What were the benefits of this innovation to the project's deliverables (time, cost, quality, HSEQ outcomes, environmental outcomes) - Installation procedures SITE MANAGEMENT - Safety - Industrial relations - Site organisation - Environmental management - including statistics of environmental performance

Master Builders Western Australia provides two (2) options for submitting quality, high resolution photographs of your project:

### **Option 1: Engage a Master Builders professional photographer**

Master Builders Western Australia engages professional photographers each year to provide exclusive, high-quality photography services (for a fee) to entrants across the regions and the Perth metropolitan area.

Should you require the services of a photographer, please tick the "Photography required" box in the entry portal and from that point on, you won't be required to lift a finger - we will coordinate with the photographer for the session to take place during your allocated judging time slot. Master Builders will then liaise with the photographer directly to arrange delivery of your project's professional photography directly to us, with images provided to you after the awards presentation evening.

The fee for Master Builders Western Australia photography is \$500 per project (inc. GST).

### **Option 2: Supply your own high-resolution photographs**

Master Builders Western Australia strongly recommends engaging a professional photographer to capture your project. Please share the Photography Checklist on the next page with your photographer so they can best understand the entry requirements. Remember - on receipt of the entry, if our minimum photography requirements aren't met, your entry will be considered incomplete and will not be processed. *As such, we strongly recommend that you do not take a DIY approach to photography.*

Photos

▼

Internal Image

External Image

Before Photo (Alterations & Additions)

Additional Documentation

Video/Drone Footage

Any supporting documentation i.e. additional plans, references, safety statistics, images etc. (optional)

▼

PDF

JPEG

Excel

Word

Any supporting documentation i.e. additional plans, references, safety statistics etc (optional)



Upload any additional documents underneath Hero image and select additional documentation or video.

I would like to engage a Master Builders Professional Photographer to provide high resolution photos\* (optional)

Master Builders can engage a professional photographer to provide a professional photography service to entrants. Should you require the services of a photographer, please tick this box and we will coordinate the photography to take place during your allocated judging time slot. Master Builders will liaise with the photographer directly to arrange the conduct and delivery of your project's professional photography. \*An additional fee will be charged for this service. Refunds will not be issued if the project cannot be entered/photographed at the scheduled time.\* The photography service is not guaranteed for regional entries in the Building Excellence Awards. If you require professional photography for your entry, please tick the box and touch base with your Regional Manager to see if this service is available. Fees are applicable where the service is available.

Hero image

(optional)

This image will be used for the main image in various media and publication where the project may be featured.



This image will be used for the main image in various media and publication where the project may be featured.